



**State of Nevada**



**Emergency Response Commission**

**Hazardous Materials Emergency**  
**Preparedness Grant**

**State Agency**  
**Application Kit**  
**Federal Fiscal Year 2007**

**The Completed Application Must Be**  
**Delivered To This Office or Postmarked**  
**By September 15, 2006**

**2621 Northgate Lane, Suite 10**  
**Carson City, NV 89706**  
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## **CHECK SHEET**

### **A FINALIZED APPLICATION MUST INCLUDE THE FOLLOWING**

- X** Title Page (with signature)
- X** Goals
- X** Objectives
- X** Budget & Budget Narrative
- X** Certified Assurances (with signature)
- X** One Original of the completed application packet

***INCLUDE THIS COMPLETED FORM WITH APPLICATION***

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## **Goals:**

As the Nevada Highway Patrol is the primary enforcement agency for commercial motor vehicle safety and hazardous materials transportation, we will enforce motor carrier safety regulations, state statutes, and the code of federal regulations.

The Department of Public Safety Highway Patrol Division intends to send Troopers and Sergeants to HazMat Expo10 to obtain hazardous materials training classes, which will supplement other training which is provided by the Division.

The additional training received will enable the Department of Public Safety Highway Patrol Division, working in conjunction with other agencies, to respond and mitigate hazardous material (transportation) and terrorism incidents on and around the highways of the state of Nevada in a safe and appropriate manner.

## **Objectives:**

The Department of Public Safety Highway Patrol Division will send 10 Troopers and Sergeants to the HazMat Expo10 in Las Vegas, NV. Nov. 13-16, 2006. The HazMat Expo conference will provide extensive training in the following fields that will assist the Highway Patrol attendees in meeting their goals:

### **MERTT Training:**

This class will give additional training in radiological substances, which will enable us to respond and mitigate incidents involving materials of this type. The class will provide updated information, as changes occur on a regular basis, involving radiological materials. The Highway Patrol escorts highway route control loads across the State and inspects commercial motor vehicles carrying radioactive materials on a regular basis.

### **Using handheld radiological monitors:**

The purpose of the class is to provide a general awareness and understanding of radiological and survey instruments and how they can be used to survey for radiation exposure and contamination.

The class will enable us to identify two categories of survey instruments, state the proper application and limitation of contamination survey instruments, understand the applications and limitations of radiation exposure survey instruments and identify commonly used dosimeter devices.

**Cameo Suite:**

This class will provide a software suite for planning, responding, and mitigation of chemical accidents. It will also train and explain the use of the software. The Highway Patrol will be better able to respond and mitigate hazardous material and chemical accidents and or incidents on roadways in the State of Nevada. The training will also enable the Highway Patrol Hazardous Materials Team to set up the proper perimeters at accident and incident scenes.

**Weapons of Mass Destruction:**

This class will provide addition training in weapons of mass destruction and enable Troopers and Sergeants to identify possible targets, trends, and any developments involving weapons of mass destruction. It will assist us in identifying vehicles that could be used in conjunction with a weapon of mass destruction device.

**USDOT Hazardous Materials Regulations:**

We will be able to enforce Federal regulations with current and updated information that will be provided in this class.

**Budget:**

Training: Sponsor seven Troopers and three Sergeants to attend HazMat Explo10 in Las Vegas, NV. during the period Nov. 13-16, 2006.

Conference Registration Fee \$95.00 X 10 positions = \$950.00

Per Diem: Nine of the attendees are from the Las Vegas area.

One Trooper will be traveling from Laughlin to Las Vegas (see attached proposed Travel Claim) = \$279.50

Total Requested = \$1,229.50

**(SEE STATE ADMINISTRATIVE MANUAL 0200 FOR TRAVEL REGULATIONS)**

Official Station Las Vegas, NV

I do have a travel advance from my agency or State Treasurer

### Agency Approval

A - ATM Fees\* | - Incidental Expense

☒ State Officer or Employee  
☐ Board or Commission Member  
☐ Independent Contractor Whose Contract Provides for Travel

**Balance Due to Traveler:**

**This form is used for the State to reimburse the traveler and must be submitted within one month of completion of travel unless prohibited by exceptional circumstances (SAM 0220.0).**

## **CERTIFIED ASSURANCES**

**A COPY OF THESE ASSURANCES, IN ITS ENTIRETY, WITH ORIGINAL  
SIGNATURE(S), MUST ACCOMPANY THE APPLICATION**

Upon acceptance of funding from the State of Nevada Emergency Response Commission (SERC), the lead governmental unit hereby agrees to the following Certified Assurances governing the awarding of funds.

- A) FINANCIAL REPORTS** – The grantee/sub-grantee/state agency is required to submit, at a minimum quarterly, financial reports to the SERC. Reporting must be made in accordance with all applicable federal, state, and local laws and regulations, and SERC Policies 8.5 and 8.6.

No expenditures or obligations will be eligible for compensation if occurring prior to the award period. All funds need to be obligated by the end of the project period and expended by the final report date as stated in the allocation cover letter. Failure to submit proper reports pursuant to current policies may jeopardize future funding from the SERC.

- 1) Request for advance:** May be used only if expenses total over \$2,000.00 and is accompanied by a dated purchase order or quote.
- 2) Report on expenditure of advance:** Show the actual expenditure of the advanced funds. This report is due **within 30 days** of the date of the advanced check and must include copies of dated invoices and proof of payment. If the amount advanced is more than the amount spent, or the advanced amount is not spent within the 30 days, the unexpended funds are to be returned to the SERC within 45 days of the date of the check.
- 3) Request for reimbursement:** Complete and submit a SERC financial report form, at a minimum quarterly, for all expenditures funded by the allocation. Include copies of dated invoices and proof of payment. Any other form of documentation for expenditures must be approved by the SERC staff. If additional funds are used toward the project, report those expenditures as a **match** in the appropriate line on the report form.
- 4) Quarterly report required:** If there are no expenditures within the quarter, a SERC financial report form with an explanation of why is due by the end of the month following the end of the quarter. Due dates for quarterly reports are as follows:

**October 31    -    (for reporting period July 1 to September 30);**

- January 31** - (for reporting period October 1 to December 31);
- April 30** - (for reporting period January 1 to March 30); and
- July 31** - (for reporting period April 1 to June 30).

- 5) **Final report:** There will be no further expenditures. This allocation is closed and no further reports are necessary. This report is due by the final report date which is 45 days after the end of the award period, or if no further funds will be spent prior to the end of the award period.
- B) **PROJECT CHANGE REQUEST** - Expenditures are authorized for the purposes set forth in this application as approved in the allocation and in accordance with all applicable laws, regulations, and policies and procedures of the State of Nevada and the applicable federal granting agency. Any request for change in the project must be submitted to the SERC and approved in writing or on the record prior to its implementation. Approval may be required by the Funding Committee if the change is significant (SERC Policy 8.7).
  - C) The applicant certifies, through the submission of the application for funding, neither the lead agency, county government nor any of its participating agencies are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the transaction by any federal department or agency.
  - D) The applicant assures that the fiscal accountability of the funds received from the State Emergency Response Commission (SERC) will be managed and accounted for by the lead agency's chief accountant and that internal control and authority to ensure compliance with SERC's documentation, record keeping, accounting, and reporting guidelines will reside with that individual.
  - E) The applicant and its contractors will comply with the nondiscrimination requirements of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the American Disabilities Act of 1992.
  - F) The applicant will abide by audit requirements as specified in OMB Circular A-133, Audits of State and Local Governments as revised August 29, 1997.
  - G) Any publication (written, visual, or sound) issued by the grantee/sub-grantee/state agency describing programs funded whole or in part with federal funds, shall contain the following statement:
 

“This program was supported by Allocation # \_\_\_\_\_, awarded by the Nevada State Emergency Response Commission (and, if a HMEP grant, the U.S. Department of Transportation). Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position of policies of the State Emergency Response Commission (and, if a HMEP grant, U.S. Department of Transportation).”

- H) The applicant fully understands the State Emergency Response Commission (SERC) has the right to suspend, terminate, or de-obligate funds to any grantee/sub-grantee/state agency that fails to conform to the requirements or the terms and conditions of its allocation.
- I) **LOBBYING** - No allocation funds appropriated will be paid, by or on behalf of the grantee/sub-grantee, to any person for influencing or attempting to influence an officer, employee, or a member of Congress, or an officer, employee, or any member of the Nevada State Legislature.
- J) Project related income, (i.e., registration fees, royalties, sales of real and personal property) must be used for the purpose of furthering the goals and objectives of the project or program from which the income was generated. Interest earned must be returned to the State Emergency Response Commission (SERC.)

## SIGNATURES REQUIRED

### AGENCY PROJECT MANAGER

NAME (PRINT): CHRISTOPHER GARY TITLE: OWNER

SIGNATURE: X [Signature] DATE: 09/08/06

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